AO 440 (Rev. 00/12) Summons in a Civil Action	
	DISTRICT COURT
	rict of
Plaintiff(s) V.	) ) ) ) (Civil Action No. ) ) )
Defendant(s)	)
SUMMONS IN A	A CIVIL ACTION
To: (Defendant's name and address)	
Tot (Defendant 5 name and address)	
	ou (not counting the day you received it) — or 60 days if you er or employee of the United States described in Fed. R. Civ.
the Federal Rules of Civil Procedure. The answer or motion whose name and address are:	
If you fail to respond, judgment by default will be early ou also must file your answer or motion with the court.	entered against you for the relief demanded in the complaint.

CLERK OF COURT

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)			
was red	ceived by me on (date)		·			
	☐ I personally served the summons on the individual at (place)					
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
	on (date), a person of suitable age and discretion who resides there,  on the individual's last known address; or					
	☐ I served the summons on (name of individual) , who designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the summons unexecuted because					
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$	·		
	I declare under penalty of perjury that this information is true.					
Date:						
		_	Server's signature			
		_	Printed name and title			
		_	Server's address			

Additional information regarding attempted service, etc: